

MINUTES

Studham Parish Council Minutes

Monday 3rd October 2011

The meeting was called to order by Councillor Gatehouse at 7:00 p.m.

Councillors Present

Mr. Tony Gatehouse (Vice Chairman)
Mrs. Andrea Maxted, Mr. Mark Poyner, Mr. Geoff Shute and Mrs. Chrys Smith

In attendance

Mrs. Julie Cooper (Clerk)

One member of public present (part meeting)

		Action
1	Apologies for Absence. Mr. Des Salmon (Chairman) Central Beds. Councillor: Mrs Ruth Gammons Central Beds. Councillor: Mr. Richard Stay PCSO Dodkins	
2	Declaration of Interest. (Personal and / or Prejudicial) Parish Councils (model code of conduct) Order 2007 Nothing to declare.	
3	Public Question Time. There were no questions from the member of public present at this time.	
4	There were no CBC representatives present.	
5	Police Matters. No police representatives present. The councillors were reminded that non-emergency police matters should be reported using the new 101 number. It was agreed that this should be published in the next edition of The Link. Recent incidents in the village include a break in at Rose Cottage, the garage was forced open and equipment stolen and there was an incident in The Red Lion car park.	AM
6	To Approve the Minutes of the meeting held on 5th September 2011 The minutes were approved as an accurate account of the previous meeting.	
7	Matters Arising from the Minutes. <i>(for information only)</i> (10.4) Cllr. Shute requested clarification with regard to the area of foliage which needed to be cut.	
8	Report of the Chairman. <i>(Report of any major happenings / concerns raised affecting Studham)</i> There were no items to report.	

<p>9</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p>	<p>Report of the Representatives.</p> <p>Highways (Cllr. Smith) (a) The pothole on the footpath outside Westhill farm has been repaired. (b) A trees root system is disturbing the footpath in Church Close, following reporting this to CBC an order has been raised to remove the tree then arrange for the footpath to be repaired. (c) Steve Andrews has kindly cut back the overgrown hedge along Dunstable Road and other areas have now been trimmed. (d) Cllr. Shute has cut back the protruding rose. (e) Cllr. Smith has agreed with the contractor that during the annual cleaning and clearing of the road signs that he will also clear foliage around streetlights, cutting to a 45° angle. (f) It was noted that pot holes in general are being repaired very promptly.</p> <p>Special Projects (Cllr. Poyner) (a) The position of the plaque was agreed. Prior to it being erected the bus shelter needs to be cleaned. It was agreed that Cllr. Poyner would undertake whatever actions deemed necessary to ensure these tasks were completed in time for the rededication. It was suggested that he contact Mr. Hibbert who had offered assistance with these types of projects. (b) Some quotes have been received for the replacement village sign, which are very variable. It was agreed that once all quotes have been received a final decision will be made at the November meeting. The old sign would be removed for a short period of time and it was agreed that a cheap diy type replacement would suffice during that time.</p> <p>Road Safety sub-committee (Cllr. Salmon) No progress has been made on this issue, awaiting further responses.</p> <p>Studham Common & Village Centre Triangle (Cllr. Shute) (a) The South Common has not been harvested and there is now no value in it being done. Cllrs agreed to investigate if it would be feasible for someone to just clear the footpaths. Cllr Shute to check this with CBC representatives before taking any action. (b) Bollards to protect the triangle grass and planting are not available in a heritage style to match the new lampposts. Other options were discussed, such as oak which would blend into the hedging over time. Need clarification from CBC with regard to legal requirements on permitted heights allowed etc. The importance of early completion of this part of the project was stressed in order that the planting is able to go ahead at the appropriate time. A Buckinghamshire Nursery is offering a good discount on shrubs which are cell grown; due to being grown by this method they will need planting promptly on arrival. The grass also needs some attention.</p> <p>Playing Fields (Cllr. Smith) There is a meeting next week where further discussion will take place around the suggestion of having solar panels fitted to assist with the cost of heating and other electricity usage. 18 panels would appear to be the optimum number which could result in also selling excess production back to the National Grid raising a possible £1K income.</p> <p>Village Hall (Cllr. Salmon) It was noted that the new tap has been fitted but the insulation supplied at the time has already been displaced. This needs to be addressed</p>	<p></p> <p>MP</p> <p></p> <p>GS</p> <p>GS</p> <p></p>
<p>10</p>	<p>Correspondence <i>(For information only) (Correspondence received since the last meeting of the Parish Council)</i> A full response has been received from CBC planning department which has addressed all the issues raised by the planning committee with regard to the recent Barwythe Hall applications.</p>	<p></p>
<p>11</p>	<p>Good Neighbour Scheme & Beds Rural Transport Partnership Delegated Fund <i>(To discuss application for funding)</i> (a) Cllr. Smith has prepared a flyer for a mail drop. Cllr. Gatehousee will contact the local resident who kindly offered printing services free of charge. The drop to be organized for the forthcoming weekend. Cllrs. Smith & Maxted to organize refreshments. (b) Follow up on the Beds Rural Transport partnership Delegated Fund revealed no further information with regard to criteria. Cllr Poyner queried what would happen should a grant be forthcoming and our</p>	<p>TG</p> <p>AM/CS</p>

	project were to prove unsuccessful, would this then need to be repaid? This was unclear. Cllrs. agreed that this possible grant, the mobile library plan and Good Neighbour scheme all have to be worked together. To be addressed at the inaugural meeting on Saturday 15 th October.													
12	Parish Surgery Specific items raised included; (a) No cold calling scheme (b) BT – consider whether BT offer a similar No cold calling scheme (c) Smart water, the liquid has a limited life and this should be made clear to all those who purchased the product. (d) Mobile Library, hope to link with Good Neighbour scheme. (e) Bus passes – means testing for eligibility. Cllr. Poyner questioned the cost of the paperwork involved in the process possible outweighing the benefit saved by this plan. Cllr Gatehouse is due to attend a Councillors meeting where he will pay particular attention to any mention of budget cuts in this area	GS												
13	Remembrance Sunday (13 th November 2011) Councillors will organize the necessary local road closures. A reminder will go in the link report with an explanation of the extended service to rededicate the Bus Shelter and replacement plaque.	AM / CS												
14	Planning A letter had been received today regarding the planning committees response to the latest Barwythe application where only one of the three originals had been resubmitted. Cllr Gatehouse summarized the content of the letter which will be circulated via the Mail Box.													
15	Matters Outstanding (<i>Update on matters outstanding from previous meeting</i>) It was agreed that the Barwythe Hall matter be removed from the list.	JC												
16	Accounts for payment (<i>Enclosure</i>) The following accounts were submitted and subsequently approved for payment; <table style="margin-left: 40px; width: 100%;"> <tr> <td>J.Cooper (Salary September (net))</td> <td style="text-align: right;">£ 404.09</td> </tr> <tr> <td>Inland Revenue (Deductions from Clerk Salary)</td> <td style="text-align: right;">£ 101.00</td> </tr> <tr> <td>Chilterns Conservation Board (attendance fee)</td> <td style="text-align: right;">£ 12.00</td> </tr> <tr> <td>Chris Patton (Gardening/Bus shelter)</td> <td style="text-align: right;">£ 229.25</td> </tr> <tr> <td>Village Hall (supply & fit external tap)</td> <td style="text-align: right;"><u>£ 60.00</u></td> </tr> <tr> <td></td> <td style="text-align: right;">£ 806.34</td> </tr> </table>	J.Cooper (Salary September (net))	£ 404.09	Inland Revenue (Deductions from Clerk Salary)	£ 101.00	Chilterns Conservation Board (attendance fee)	£ 12.00	Chris Patton (Gardening/Bus shelter)	£ 229.25	Village Hall (supply & fit external tap)	<u>£ 60.00</u>		£ 806.34	
J.Cooper (Salary September (net))	£ 404.09													
Inland Revenue (Deductions from Clerk Salary)	£ 101.00													
Chilterns Conservation Board (attendance fee)	£ 12.00													
Chris Patton (Gardening/Bus shelter)	£ 229.25													
Village Hall (supply & fit external tap)	<u>£ 60.00</u>													
	£ 806.34													
17	Budget statement Period 6 (<i>Financial statement of income and expenditure for September 2011</i>) The income and expenditure statement for the Parish Council for the period ending September 2011 (Period 6) was presented and approved.													
18	Link Report It was agreed to include an explanation of the new 101 emergency number. Details of the times of service and road closures on Remembrance Sunday. An explanation of the reasons behind the grass not being cut on the Common and that responsibility lies with CBC not the Parish Council. Also Parish Report to be prepared for distribution at the weekend, in time to include a separate flyer to advertise the inaugural meeting of the Good Neighbour Scheme.	AM CS												
19	Report of Clerk (<i>Matters of importance not covered elsewhere on the agenda</i>) The clerk reported that over the last four weeks the 'hits' on the PC website were as follows; 345, 304, 305 & 258													
18	Report on the Councilor Vacancy (<i>Closed Session</i>)													
19	Items of an Urgent Nature or for the next agenda (<i>for information only</i>) Cllr. Smith requested any comments be forwarded to her as soon as possible with regard to the CBC Highways 3 year programme.													
20	Date and Time of Next Meeting													
The next meeting of the Parish Council will be held on Monday 7th November 2011 at 7pm Studham Village Hall.														

**The following meeting will be held on Monday 5th December 2011 at 7pm
Studham Village Hall**

The Meeting closed at 9.30 pm

----- **Chairman**

----- **Date**