

STUDHAM PARISH COUNCIL

MINUTES OF THE MEETING HELD AT 7.00 PM ON MONDAY 7th March 2011

Present: Councillor : Mr Tony Gatehouse (Chairman)
Councillors: Mrs Andrea Maxted, Mrs Chrys Smith,
Mr Geoff Shute and Mr Mark Poyner.

In attendance: Central Beds Councillor : Mrs Marion Mustoe (Part Meeting)
Central Beds Councillor : Mr Ken Janes (Part Meeting)

Mrs Carol Stephenson (Clerk)

ACTION

1 APOLOGIES FOR ABSENCE

1.1 Apologies were received from Cllr Salmon.

2 DECLARATIONS OF INTERESTS (Personal and/or Prejudicial) (Parish Councils. (Model Code of Conduct) Order 2007)

2.1 There were no declarations of interest in any of the items under consideration at this meeting of the Parish Council.

3 PUBLIC QUESTION TIME

3.1 There were no members of the public present.

4 POLICE MATTERS

4.1 There were no police in attendance.

4.2 Correspondence had been received that the police were no longer able to regularly attend Parish Council Meetings or to provide monthly crime reports. It was felt that this was inconsistent with a police presentation given in November which had outlined changes, but indicated that communication would remain strong.

A response would be made to the correspondence expressing the Parish Council's disappointment. **CLS**

5 MATTERS FOR THE CENTRAL BEDFORDSHIRE COUNCILLORS

5.1 Cllr Mustoe had confirmed that the Bus Company Centrebus had agreed to reduce its level of re-imburement claimed from Central Beds for providing concessionary travel and that subsidised travel would therefore continue as before.

5.2 Cllrs Mustoe and Janes explained that they will no longer have responsibility for Studham and that from May 2011 Studham's new Central Bedfordshire Councillors will be Mr Richard Stay and Mrs Ruth Gammon .

5.3 A request had been received to define the Conservation Area. Two

different maps of the area exist and both Councillors recommended contacting Trevor Saunders, the Assistant Director of Planning. **CLS**

(Cllrs Mustoe and Janes left the meeting at this point).

6 **MINUTES OF THE PREVIOUS MEETING**

6.1 Minute 18.1 was amended by removing “approved” and inserting “refused” before “CB/10/04470/FULL. 17 Woodland Rise, LU6 2PF” and inserting “approved” before CB/10/04136/FULL. 21 Common Road, LU6 2PE”. It was proposed, seconded and agreed that the corrected minutes of the meeting held on 7th February 2011 were a correct record and were signed by Cllr. Gatehouse.

7 **MATTERS ARISING (FOR INFORMATION ONLY)**

7.1 **4.2 Call Handling** - Councillors would now attend on 18th March, as 26th April was full.

5.4 Barwythe Hall planning matter – to transfer to an Agenda item “Matters Outstanding”.

17.1 Good Neighbour – follow up meeting on 26th March –TBC.

14.2 Replacement of paving slabs under seat in West Common – One quotation had been received.

8 **REPORT OF CHAIRMAN**

8.1 A Parish map had been found and Cllr Salmon had previously suggested that it be mounted on a wall in the committee room for ease of reference during discussions. Councillors agreed to this.

8.2 Cllrs Salmon and Gatehouse would be attending the next Town & Parish Councils meeting in October. **DS/AG**

8.3 Councillors hoped to attend Ward Member & Town & Parish Councillors Training Events during March & April. The Clerk was asked to co-ordinate this. **CLS**

8.4 Probate is due to be granted on the late John Thorne’s estate, which should allow speedier progress on the Longyard matter.

9. **QUALITY STATUS**

9.1 Councillors agreed the final steps to be implemented for the Quality Status re-accreditation. **GS/CLS**

10. **ANNUAL PARISH MEETING**

10.1 Arrangements for the Meeting, to be held at 8.15pm on 4th April, to include drinks and light snacks were discussed.

11 **NEWSLETTER**

11.1 It was agreed to discuss the content of the next newsletter in more detail at the next Parish Council meeting. **ALL**

12 **REPORT OF REPRESENTATIVES ON OUTSIDE BODIES**

12.1 **(i) Highways**
The recently received Highways Maintenance and Integrated Works Programme had been received from Amey and it was noted that although Studham is absent from this, future works had been agreed for the area.

(ii) Special Projects
There was no report

(b) War Memorial Plaque
Cllr Salmon was following through on this.

DS

(iii) (a) Studham Common
Cllr Shute had circulated a report from the recent Parish Surgery which had discussed matters such as overcutting, bonfires, trees on West Common and providing walks every other month.
He had also circulated pictures of the Triangle at the village centre, inviting suggestions for its maintenance.

(b) Roe End Lane
It was reported that the sign advising the contact phone number has been removed.

(iv) Playing Fields
The next meeting is due to take place on 24th March.

(v) Village Hall
In Cllr Salmon's absence, there was no report.

13 **CORRESPONDENCE**

13.1 The latest correspondence had been handed to the Chairman and discussed under his Report.

14 **WEBSITE UPDATE**

14.1 The Clerk had received and circulated a report of the growing website traffic figures and also reported that the old photo's gallery is now up and running.

15 **PARISH SURGERY FOLLOW UP**

15.1 The Surgery had enjoyed a healthy attendance of 22. Cllr Shute's report (see Item 12.1.(iii) (a) above) had listed the matters raised. In particular, a number of opposing views had been expressed over the use and maintenance of the Jubilee Copse.

15.2 The address from Mr Paul Burrett, the new Headmaster had been well received.

15.3 The date of the next Parish Surgery was changed from 18th to 25th June 2011.

16 **PLANNING**
Notice of Planning Applications (Town and County Planning Act 1990)

16.1 The Studham Planning Committee had no objections to :

CB/TPO/11/00017. Kernow, Swannells Wood, LU6 2QB

however objected to :

CB/11/00364. Newlyn, 17 Oakway, LU6 2PE.

17 **MATTERS OUTSTANDING**

17.1 It was agreed "Barwyth Hall" should be added to the list and that "Dropped Kerbs" should be removed.

18 **ACCOUNTS** (Local Government Act 1972)

18.1 The following accounts were submitted and approved for payment:

	<u>March</u>	
<u>Matter</u>		<u>£</u>
Hemel Copy - Surgery Fliers		15.00
A Maxted - Surgery refreshments		17.59
C L Stephenson- Clerk's February Salary + Expenses		563.09
Total		595.68

19 **BUDGET STATEMENT PERIOD 10**

19.1 The Income and Expenditure statement for the Parish Council for the period ending February 2011 (period 11) was presented.

20 **REPORT OF CLERK**

20.1 The Clerk reminded Councillors that any councillor wishing to stand for re-election would have to be nominated and that Parishioners should be reminded of the opportunity for anyone new to seek nomination and election to the Parish Council.

20.2 It was agreed to immediately publicise this to electors.

CS/AM

21 **ITEMS OF AN URGENT NATURE OR FOR THE NEXT AGENDA**

21.1 There were no items .

22 **ITEMS FOR INCLUSION IN THE "PARISH LINK" & WEBSITE**

22.1 It was agreed that Cllr Maxted should insert the following items in the February "Parish Link" and on the Parish Website :

AM

Distraction burglary
Smartwater

Homewatch
Pending Local Council Elections

23 **PARISH COUNCILLOR VACANCY**

23.1 The Clerk reported that no response had been received to the vacancy advert.

24 **DATE AND TIME OF NEXT MEETING**

24.1 The next Parish Council meeting will be held at 6.00p.m. on Monday 4th April 2011, followed by the Annual Parish Meeting at 8.15 p.m. in Studham Village Hall.

24.2 The following Parish Council meeting, the Annual Parish Council Meeting will be held at 7.00 p.m. on Monday 9th May 2011, in Studham Village Hall.

The Meeting ended at 9. 40 pm